

clockit™

PAYROLL + HR



POWERED BY
UPTUNE.COM

For A Better WorkDay™



Tailored Payroll and HR Services for For A Better WorkDay™

Clockit Payroll & HR™ is a comprehensive human resource management service and platform that takes the hassle and time-consuming paperwork off your hands period. As your company evolves; so will the needs of managers and employees. We provide a secure hassle free service that gives you more time to do what you do best...Run Your Business.

Clockit Payroll & HR™ Services are future-proof and customizable from deductions, payroll cycles, leave management to reports.

KEY BENEFITS

- Easy to use
- Highly Customizable
- Cost Effective
- Intuitive Interface
- Staff Self-Serve
- Supports Multiple Companies
- Supports Multiple Countries
- Supports Multiple Currencies

KEY FEATURES

- Payroll/Taxes/Deductions
- Personnel Info & Letters
- Leave Management
- Document Management
- Performance Appraisal
- Attendance
- Reports
- Recruitment



ROBUST • TAX COMPLIANCE

ClockitPAYROLL Services increase efficiency and reduce the operating costs of doing payroll. We know payroll and HR functions are deeply intertwined, therefore we have put together a smart platform that affords seamless integration of both functions.

Save time and reduce depletion of your bottom line by implementing our system and using our service to eliminate duplication of data entries while affording employees greater accessibility to payslips when needed.

It's simple and secure, with dedicated customer support.

FEATURES

- Custom Calculations
- Government Reporting
- Bank Uploads
- Multiple Cycles
- Access to Pay History
- Access to Payslip
- Non Government Deduction
- Multi Company Support
- Multi Company Currency

INTUITIVE • FLEXIBLE • POWERFUL

Handling People, Information and Processes can be challenging and is critical to the success of any business.

Clockit Human Resource (HR) Services handle these pieces of the puzzle in a secure environment that is user-friendly making you and your employees' life simple.

ClockitHR affordable monthly subscription gives you the support with features that are sure to make you business radiate as it grows with peace of mind.

Store and access critical employee information securely.

FEATURES

- Employee Profile
- Work History
- Education History
- Work Experience
- Employee
- Competences
- Medical History
- Contractor Management*
- Document Management*
- Reminders
- Checklist
- Multi Language Support
- Multi Country Support
- Multi Company Support
- Leave Management
- Benefit Listing
- Compensation History
- Emergency Contact
- Job Profile
- Attendance Tracking
- Shift System
- Flexi-Time
- Asset Management
- Reward Recognition
- Disciplinary Actions
- Supervisor Notes
- Temporary Supervisor
- Indirect Reporting



CREATE • POST • EVALUATE

ClockitHR makes it easy to set up hiring the best, manage the process and integrate top talents in your company. You can create and publish jobs automatically. You can view multiple candidates from our dashboard, score them and schedule interviews smoother with less stress.

Help people connect and collaborate through talent acquisition and maintain an engaged productive workforce.

FEATURES

- Post Available Positions
- Receive Applications
- System Suggests Best Candidate
- Multi Company Support
- Application Retrieval
- Schedule Interviews
- Invite Multiple Interviewers
- Customise Questionnaire
- User Weighted Responses
- Seamless Integration to Staff Status

ENGAGE • MEASURE • REWARD

The secret to goal achievement within an organization is a clear and concise awareness on both sides where objectives are concerned.

ClockitHR Appraisal module allows for the creation of staff appraisal templates that engage staff by allowing them to not only be clear on what their objectives are, but also score themselves and track their progress. Supervisors can then score and customize these appraisals accordingly, then mine the data to monitor individual and department performance, and carry out development plans accordingly.

Insightful reporting, and a unified view of employee performance through appraisal.

FEATURES

- Create Appraisal Templates
- Create Templates
- Define Job Objectives
- Define Job Competences
- Know Development Plan
- Know Objectives
- Issue Appraisal
- Escalate Appraisal
- Documents Attachment
- Comment on Appraisal
- Score Appraisal
- Monitor Employee Progress
- Customise Appraisals
- View Current Appraisal
- View Past Appraisal



EASY TO USE • EMPOWERS

Employees going back and forth from the HR department is history! We empowers your staff to initiate reviews of their personal information, secure in one location and accessible in a jiffy.

Your employees can request documents, leave or even respond to surveys issued by HR personnel at any time anywhere via the internet with their secured user-name and password.

You can also utilize this tool to manage departments more effectively, especially where leave and attendance management is concerned.

24/7 cloud access via your mobile device or any web browser.

FEATURES

- Review Personal Profile
- Make Change Request to Profile
- Request Letters
- Request Loans
- Overtime Hours Worked
- Print or View Payslips
- View Staff in Company
- Register Attendance
- View Attendance History
- Request Different Leave Types
- View Leave History
- Respond to Survey
- Leave Management
- Respond to Appraisal
- View Public Supervisor Notes
- View A Dashboard
- Build Survey Questionnaires
- Distribute Surveys
- Reuse Surveys
- Review Responses
- Setup Graded Questionnaires
- Export Results
- Submit Supervisor Notes
- Manage Leave Request
- Generate Leave Report
- Manage Staff Shift
- Manage Attendance
- Issue Appraisal
- Customize Appraisal
- View Appraisal History
- Access Analytics



Creating Value Together

We are aligned with one of the leading technology and software development companies providing solutions which help our customers to create more value for their businesses. Our strategic partners include deep technology integration and support alignment throughout the Caribbean, consistently Delivering Unparalleled Service and Support. **Clockit For A Better Work Day™**

Unlock the full potential of your business with Clockit Payroll & HR Services.

**FOR MORE INFORMATION OR FREE DEMO PLEASE CALL
876.839.0954 | 876.790.7156**

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